

**LITCHFIELD TOWNSHIP
BOARD OF ZONING APPEALS
BUSINESS MEETING/TRAINING
December 12, 2022
6:30p.m.**

<i>Board members</i>	<i>Trustees</i>	<i>Zoning Insp.</i>	<i>Zoning Comm</i>	<i>Other</i>
Dave Borling	Dennis Horvath	Eric Noderer	Mike Roth	Secretary Fozio
Rodney Allgire			Frank Baluch	Melissa Clifford
Dan Ankney				
Bob Reuseh				
Sandy Andrews				
Mark Buser-Alt				

CALL THE MEETING TO ORDER:

Dave began the meeting at 6:39pm with the Pledge of Allegiance.

Fozio noted the Burley meeting minutes were emailed to members and handed out hard copy; she noted that she did not receive the attachments referenced in the minutes and will get them from Zoning Inspector Noderer. Dan made a motion to approve the minutes as written, seconded by Rodney, and approved by all.

Dave and Trustee Horvath talked about meeting and doing training more consistently and to not only meet when there is an application. Discussion took place about meeting bi-monthly. The board agreed to schedule the Organizational meeting for February 13th at 6:30pm in the town hall unless something comes forward before that.

Rodney made a motion to adjourn the business meeting at 6:43pm, seconded by Dan and approved by all.

Dave Borling-Chairperson

Dan Ankney-Vice Chairperson

Please note:

- Meeting minutes are not verbatim.
- Meeting minutes will not be posted to the Litchfield Township webpage until they are officially approved by the board.
- Approved meeting minutes are the official record of the meeting.
- Any attachments mentioned can be requested of the Zoning Inspector.

TRAINING DISCUSSION:

Dave asked Frank Baluch from the Zoning Commission to talk about the text amendments the commission has been working on. Discussion included the topic of conditional uses and variances. Frank said the zoning commission has reviewed the proposed amendments to Article V ; he noted that Mark Majewski, the contractor assisting with the text amendments, suggested that site plans be shared with the zoning commission and the BZA, but there was question to the logistics of this; the zoning commission has not started the review of that section yet. Frank also noted that Section 601.02.02(H) will have potentially large changes.

Horvath explained the recent map amendment change of 47 acres from industrial to residential. Discussion took place about the park district project currently taking place. Fozio provided a document for the board to consider for variances; the document could go on the website for people to understand the variance process. Horvath said if the BZA approved the document it would need to go before the Trustees for their consideration before being posted to the website.

Dave also provided a defensible decision-making document to consider for future use.

The training meeting concluded at 7:53pm.